

Appendix 5 Initial screening Equalities Impact Assessment for the draft Community Engagement Plan 2014 – 2017.

1. Within the aims and objectives of the policy or Plan which group (s) of people has been identified as being potentially disadvantaged by your proposals? What are the equality impacts?

The Community Engagement Plan is underpinned by our principles of engagement, which requires the participation of all stakeholders who have an interest in, or are impacted by, a decision, regardless of age, disability, race, or language
We strive to engage with a representative sample of stakeholders and will use information from the Census 2011 to define that goal. This will involve increased engagement with young people, and people from minority ethnic groups. It will be important that the methods used to engage new audiences do not alienate existing audiences – for example through the use of digital technology.

2. In brief, what changes are you planning to make to your current or proposed new or changed policy, Plan, procedure, project or service to minimise or eliminate the adverse equality impacts?

Please provide further details of the proposed actions, timetable for making the changes and the person(s) responsible for making the changes on the resultant action plan

In order to minimise the adverse equality impact we will continue to enforce the use the Public Involvement Project Brief which requires that external consultation projects define their target groups, as well as the means of reaching the target groups. We will continue to segment our communication channels to ensure that the most appropriate means are used to reach the community.
We will consult on this Plan, and we will keep a watching brief on the adoption of technology.

3. Please provide details of whom you will consult on the proposed changes and if you do not plan to consult, please provide the rationale behind that decision.

Please note that you are required to involve disabled people in decisions that impact on them

The draft Community Engagement Plan will go out for consultation in December 2013 for four weeks. The following groups will be consulted: residents of the city; representatives of younger and older people; the business community; and other stakeholders such as cultural, faith and disability groups.

4. Can the adverse impacts you identified during the initial screening be justified without making any adjustments to the existing or new policy, Plan, procedure, project or service?

Please set out the basis on which you justify making no adjustments

The principles that underpin this Plan include inclusiveness and accessibility and any adverse impacts will be managed as part of the community engagement activities.

5. You are legally required to monitor and review the proposed changes after implementation to check they work as planned and to screen for unexpected equality impacts.

Please provide details of how you will monitor/evaluate or review your proposals and when the review will take place

We will track the demographics of people in the community who are involved or engaged with City Council as a key indicator for this Plan.

Lead officer responsible for signing off the EqIA:

Role:

Date:

Note, please consider & include the following areas:

- Summary of the impacts of any individual policies
- Specific impact tests (e.g. statutory equality duties, social, regeneration and sustainability)
- Post implementation review plan (consider the basis for the review, objectives and how these will be measured, impacts and outcomes including the “unknown”)
- Potential data sources (attach hyperlinks including Government impact assessments where relevant)